

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held at Roman Park Hall, Sir Henry Lee Crescent, HP18 0YT on Wednesday 15th October 2025 commencing at 7.30 pm for the purpose of transacting the following business

Anthea Cass

Clerk to the Council 8th October 2025

AGENDA

Members of the public are warmly welcome.

25.1 Apologies for absence

25.2 Declarations of interests in items on the agenda.

25.3 Open forum (under adjournment):

Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments concerning Berryfields. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive). Subject to Standing Order 3(e) a member of the public shall not speak for more than 5 minutes.*

25.4 Police report

25.5 Planning

PL/25/3061/FA | Change of use from dwelling (Use Class C3) to C2 (children's care home) including re-purpose of garage into activity and store room, and erection of bicycle store | 59 Redcurrant Avenue Aylesbury Buckinghamshire HP18 0ZH

Full details : [PL/25/3061/FA | Change of use from dwelling \(Use Class C3\) to C2 \(children's care home\) including re-purpose of garage into activity and store room, and erection of bicycle store | 59 Redcurrant Avenue Aylesbury Buckinghamshire HP18 0ZH](#)

25.6 Minutes

To agree the Minutes of the Parish Council Meeting held on Wednesday 17th September 2025.

25.7 Land & facilities

Roman Park & Village Hall

Update as circulated on Clerk's report.

Allotments

Park inspections and repairs

Kiosk

Business plan as circulated – proposal for kiosk to be used as pop up shop

Dog poo bin at Aylesbury Vale Parkway Station

To revisit discussions earlier in the year and make resolution.

25.8 Finance

25.8.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

25.8.2 To agree on the accounts to end September as circulated.

25.9 To review and approve the following policies (circulated)

Disciplinary

Grievance

Training and Development

Finance Committee – Terms of Reference

25.10 Community Grant Application

Councillors to consider grant application from Church on Berryfields (circulated)

Councillors to consider grant application for resident of Berryfields attending Cheerleading Competition.

25.11 Ongoing and proposals of new projects (updated in clerk's report)

MVAS – update

Book Swap Store – update

Halloween – update

25.12 Events

Christmas – update on previously circulated details.

Staff Christmas party

25.13 Our Berryfields

Update on outcomes of first edition with new supplier

25.14 Meetings & matters of report

25.15 Dates of next Parish Council Meeting

Parish Council Meeting Wednesday 19 November 2025 7.30pm